



THE LICENSING ACT 2003: Statutory fees table

Main application fees payable for Premises/Clubs:

All fees payable under the Licensing Act 2003 are set by Regulation. The Licensing Act 2003 (Fees) Regulations 2005 (SI 2005/79) refer to the main fee set. **The Council does NOT set these fees.**

Rateable Value	Band	Fee (Grant or Variation)	Fee (Annual) First due 12 months after grant	The use of the premises is exclusively or primarily for the supply of alcohol for consumption on the premises
No Rateable Value to £4,300	A	£100	£70	
£4,301 - £33,000	B	£190	£180	
£33,001 - £87,000	C	£315	£295	
£87,001 - £125,000	D	£450	£320	X 2 of fee
£125,001 and above	E	£635	£350	X 3 of fee

1. The NDRV relevant at the time of your application will apply (this may be higher or lower than the fee you paid with your initial application). You can check this at www.voa.gov.uk
2. For premises where NDRV does not apply, the premises will be subject to the fee structure shown in Band A of the above table.
3. If the premises form only part of the property in the local non-domestic rating list, the premises shall be treated as having a rateable value equal to the property of which it forms part (for example, you can not split a golf club house off from the land that surrounds it to reduce the fee).
4. If a premise comprises of two or more properties which have separate rateable values in the local non domestic rating list, the premises shall be treated as having a rateable value equal to the value for the property with the highest rateable value.
5. If the maximum number of persons a licensee may allow on a premises is 5,000 or more, then an additional fee is payable. See 'Exceptionally Large Events' fee table on page 2 of this document.

Exemptions:

Where an application for a premises licence or club premises certificate is restricted to regulated entertainment only, then no fee shall be payable for the following:

- (a) For an educational institution, that it is a school or a college, and the entertainment is carried on by the institution for and on behalf of the institution; or
- (b) The application is for premises which is, or forms part of a church hall, chapel hall or similar building or a village hall, parish hall, community hall or other similar building.

Exceptionally Large Events:

The Licensing Authority will also be able to charge an additional premises fee for exceptionally large events:

Number in attendance at any one time	Additional fee
5,000 to 9,999	£1,000
10,000 to 14,999	£2,000
15,000 to 19,999	£4,000
20,000 to 29,999	£8,000
30,000 to 39,999	£16,000
40,000 to 49,999	£24,000
50,000 to 59,999	£32,000
60,000 to 69,999	£40,000
70,000 to 79,999	£48,000
80,000 to 89,999	£56,000
90,000 and over	£64,000

Personal licences, Temporary Event Notices and other fees:

The Licensing Authority will also be able to charge other fees in relation to their duties, most notably for Minor Variations, DPS variations, Transfers, Temporary Event Notices and Personal Licences:

MINOR VARIATION - Application for Grant	£89
PERSONAL LICENCE - Application for Grant or Renewal	£37
TEMPORARY EVENT NOTICE	£21
REPLACEMENT LICENCE/SUMMARY/CERTIFICATE/TEN/PERSONAL	£10.50
PROVISIONAL STATEMENT (where premises being built, etc.)	£315
CHANGE OF NAME OR ADDRESS - Statutory Notification	£10.50
DESIGNATED PREMISES SUPERVISOR (DPS) VARIATION	£23
TRANSFER OF PREMISES LICENCE	£23
INTERIM AUTHORITY NOTICE (following death etc. of licence holder)	£23
DISAPPLICATION OF DPS/PERSONAL LICENCE CONDITIONS (Community Premises only)	£23
CLUB NAME CHANGE/ALTERATION OF CLUB RULES	£10.50
CLUB CHANGE OF REGISTERED ADDRESS	£10.50
NOTICE OF INTEREST (Right of freeholder etc. to be notified of licensing matters)	£21

Note: The Licensing Authority makes every effort to ensure the accuracy of information it provides, but can accept no responsibility for any errors or omissions in this document. The content may be subject to change at any time and is for general guidance purposes only.