

# FORTHCOMING DECISIONS LIST

(Key Decisions and other Executive Decisions for the period

1 April 2025 – 31 August 2025)

Published 25 April 2025

*This list (Key Decisions and other Executive Decisions) contains details of all of the Key Decisions and other Decisions/Matters taken in private that are planned over the next four months.*



It will be updated on a monthly rolling basis, and provides at least 28 clear days' notice of the consideration of any key decisions, and of the taking of any items in private. It is published in accordance with the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

A key decision (as per Part 1, 12.9.1 in the Constitution) is an Executive decision which is likely to:

- (a) Result in the Council spending, or saving a significant amount compared with the Budget for the service or function the decision relates to; or
- (b) Have a "significant" effect on communities living or working in an area made up of two or more wards.

When assessing whether or not a decision is a key decision, Councillors must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved, will generally be considered to be a key decision if:

- (a) The amount spent is £150,000 or more of revenue or capital expenditure;
- (b) Savings of £150,000 or more per annum;
- (c) Where a decision makes a commitment for spending over a period of time, it is the total commitment that must be considered to see if it is a key decision.

A key decision which is considered to have a "significant" effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon:

- (a) The amenity of the community or;
- (b) Quality of service provided by the Council.



## **Consideration of Decisions**

The majority of items will be considered at a meeting to which any member of the public may attend and observe, but may not speak. Any items marked with an asterisk \* and categorised as an “Exempt Report” may be taken in private, if the related documentation contains “Exempt” or “Confidential” Information as defined in Schedule 12A of the Local Government Act 1972.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the “exemption and confidentiality” qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in this Plan.

**BABERGH DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS**

<b>Name</b>	<b>Portfolio</b>	<b>Telephone No</b>	<b>E-mail Address</b>
Cllr Deborah Saw	Leader of the Council and Cabinet Member for People and Place	07928 512594	<a href="mailto:deborah.saw@babergh.gov.uk">deborah.saw@babergh.gov.uk</a>
Cllr David Busby	Deputy Political Leader of the Council	07855 777147	<a href="mailto:david.busby@babergh.gov.uk">david.busby@babergh.gov.uk</a>
Cllr John Ward	Deputy Leader of the Council and Cabinet Member for Finance, Assets and Investments	07802 414981	<a href="mailto:john.ward@babergh.gov.uk">john.ward@babergh.gov.uk</a>
Cllr Jessie Carter	Cabinet Member for Housing	07514 951193	<a href="mailto:jessie.carter@babergh.gov.uk">jessie.carter@babergh.gov.uk</a>
Cllr Helen Davies	Cabinet Member for Climate Change, Nature Recovery & Biodiversity	07514 951190	<a href="mailto:helen.davies@babergh.gov.uk">helen.davies@babergh.gov.uk</a>
Cllr Sallie Davies	Cabinet Member for Heritage, Planning and Infrastructure	07928 512598	<a href="mailto:sallie.davies@babergh.gov.uk">sallie.davies@babergh.gov.uk</a>
Cllr Derek Davis	Cabinet Member for Sustainable Economy	07548 153784	<a href="mailto:derek.davies@babergh.gov.uk">derek.davies@babergh.gov.uk</a>
Cllr Alastair McCraw	Cabinet Member for Performance and Resilience	07548 154296	<a href="mailto:alastair.mccraw@babergh.gov.uk">alastair.mccraw@babergh.gov.uk</a>
Cllr Laura Smith	Cabinet Member for Thriving Communities	07967 393245	<a href="mailto:laura.smith@babergh.gov.uk">laura.smith@babergh.gov.uk</a>

**MID SUFFOLK DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS**

<b>Name</b>	<b>Portfolio</b>	<b>Telephone No</b>	<b>E-mail Address</b>
Cllr Andrew Mellen	Leader of the Council and Cabinet Member for Performance and Resilience	07955 434435	<a href="mailto:andy.mellen@midsuffolk.gov.uk">andy.mellen@midsuffolk.gov.uk</a>
Cllr Janet Pearson	Cabinet Member for Finance and Resources	07928 512592	<a href="mailto:janet.pearson@midsuffolk.gov.uk">janet.pearson@midsuffolk.gov.uk</a>
Cllr Andrew Stringer	Cabinet Member for Heritage, Planning and Infrastructure	07774 199061	<a href="mailto:andrew.stringer@midsuffolk.gov.uk">andrew.stringer@midsuffolk.gov.uk</a>
Cllr Teresa Davis	Cabinet Member for Thriving Communities	07928 512588	<a href="mailto:teresa.davis@midsuffolk.gov.uk">teresa.davis@midsuffolk.gov.uk</a>
Cllr Tim Weller	Cabinet Member for Environment, Culture and Wellbeing	07928 512586	<a href="mailto:tim.weller@midsuffolk.gov.uk">tim.weller@midsuffolk.gov.uk</a>
Cllr Richard Winch	Deputy Leader of the Council and Cabinet Member for Housing and Property	07931 709468	<a href="mailto:richard.winch@midsuffolk.gov.uk">richard.winch@midsuffolk.gov.uk</a>

# Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

1 April 2025 to 31 August 2025 (Published 25 April 2025)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
	Officer Key Decision on or after 31st January 2025	Officer Key Decision - Freeport East Business Rates Management	Authority to enter into Legal Agreement with East Suffolk District Council for the purposes of managing business rates receipts from Gateway 14 in line with the Freeport Retained Rates Strategy which was approved in January 2023 by Mid Suffolk Cabinet	Leader of Mid Suffolk District Council Leader of Mid Suffolk District Council	Michelle Gordon michelle.gordon@babergmidsuffolk.gov.uk	Yes	Open
	Officer Key Decision on or after 27th February 2025	Officer Key Decision - Operator Appointment for the new SHELF Facilities	To approve the process and award of the operator for the new SHELF facilities.	Deputy Chief Executive	Vicky Moseley vicky.mosley@babergmidsuffolk.gov.uk	Yes	Open
<b>CAB420/ CNL218</b>	Babergh Cabinet 6 May 2025  Babergh Council 24 Jun 2025  Mid Suffolk Cabinet 6 May 2025  Mid Suffolk Council 26 Jun 2025	Depot Transformation Project	To note an update on the purchase of the new site	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Assets and Investments	Emily Atack emily.atack@babergmidsuffolk.gov.uk	Yes	Open

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
<b>CAB546</b>	Babergh Cabinet 6 May 2025	Acquisition of Land for Public Access & Amenity	To seek approval to purchase land within Mid Suffolk for public access and amenity.	Babergh Cabinet Member for Housing and Property	Holly Brett  holly.brett@baberghmid.suffolk.gov.uk	Yes	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
	Mid Suffolk Cabinet 6 May 2025			Mid Suffolk Cabinet Member for Housing and Property			
<b>CAB548</b>	Babergh Cabinet 6 May 2025	Council-owned Employment Land at Hadleigh (A1071 roadside)	To approve a preferred disposal option, if any after a review of the options following a period of marketing.	Babergh Cabinet Member for Finance, Assets and Investments	Lee Carvell  lee.carvell@baberghmid.suffolk.gov.uk	Yes	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>CAB547</b>	Mid Suffolk Cabinet 10 Jun 2025	Provision of Temporary Accommodation	To seek approval to convert existing premises to temporary accommodation and acquire additional properties to meet temporary needs.	Mid Suffolk Cabinet Member for Housing and Property	Holly Brett, Amma Antwi-Yeboah  holly.brett@baberghmid.suffolk.gov.uk, mailto:Amma.Antwi-Yeboah@baberghmidsuffolk.gov.uk	Yes	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>CAB538</b>	Babergh Cabinet 10 Jun 2025	BMSDC Economic Strategy - Action Plan	To seek approval and adoption of the Action Plan for delivery of the BMSDC Economic Strategy	Babergh Cabinet Member for Sustainable Economy	Michelle Gordon  michelle.gordon@baberghmidsuffolk.gov.uk	Yes	Open
	Mid Suffolk Cabinet 10 Jun 2025			Mid Suffolk Cabinet Member for Thriving Communities			

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<b>CAB541</b>	Mid Suffolk Cabinet 10 Jun 2025	New Sports & Community Pavilion At Chilton Fields, Stowmarket (Shelf Programme)	To approve a preferred development option, if any, including funding	Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing,  Mid Suffolk Cabinet Member for Housing and Property	Lee Carvell  lee.carvell@babberghmid.suffolk.gov.uk	Yes	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>CAB545</b>	Babergh Cabinet 10 Jun 2025  Mid Suffolk Cabinet 10 Jun 2025	Q4 Performance Report	To note key performance indicators demonstrating the Council's progress against the key themes	Babergh Cabinet Member for Performance and Resilience  Mid Suffolk Cabinet Member for Performance and Resilience	Jo Hobbs  jo.hobbs@babberghmidsuffolk.gov.uk	No	Open
<b>CAB552</b>	Babergh Cabinet 10 Jun 2025  Mid Suffolk Cabinet 10 Jun 2025	General Fund Monitoring 2024/25 Budget forecast Q4	To note the financial monitoring report	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans  melissa.evans@babberghmidsuffolk.gov.uk	Yes	Open
<b>CAB553</b>	Babergh Cabinet 10 Jun 2025  Mid Suffolk Cabinet 10 Jun 2025	HRA Financial Monitoring 2024/25 Budget forecast Q4	To note the financial monitoring report.	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans  melissa.evans@babberghmidsuffolk.gov.uk	Yes	Open

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
<b>CAB557</b>	Mid Suffolk Cabinet 10 Jun 2025	Debt Write Off	To seek agreement to write off 13% of a debt accrued by a supplier in regard to increased utilities bills received during the energy crisis. The remainder of the debt will be settled.	Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing,  Mid Suffolk Cabinet Member for Finance and Resources,  Mid Suffolk Cabinet Member for Thriving Communities	Jill Korwin  Jill.Korwin@babberghmid.suffolk.gov.uk	No	Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>CNL217</b>	Babergh Council 24 Jun 2025  Mid Suffolk Council 26 Jun 2025	Strategic Asset Management Plan (SAMP) for Babergh and Mid Suffolk District Councils	To approve and adopt the Strategic Asset Management Plan for 2025/2026 to 2030/2031	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack  emily.atack@babberghmid.suffolk.gov.uk	Yes	Open
<b>CAB549</b>	Mid Suffolk Cabinet 8 Jul 2025	Stowmarket Town Centre Gateway Fund - Round 1 Review	To review outcomes and consider approval of above threshold expenditure from funds.	Babergh Cabinet Member for Housing and Property	Lee Carvell  lee.carvell@babberghmid.suffolk.gov.uk	Yes	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>CAB550</b>	Babergh Cabinet 8 Jul 2025	BDC CIL Expenditure Programme July 2025	To seek approval for expenditure on CIL Bids under the CIL Expenditure Programme - July 2025	Babergh Cabinet Member for Heritage, Planning & Infrastructure	Christine Thurlow  christine.thurlow@babberghmidsuffolk.gov.uk	Yes	Open

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<b>CAB551</b>	Mid Suffolk Cabinet 8 Jul 2025	MSDC CIL Expenditure Programme July 2025	To seek approval for expenditure on CIL Bids under the CIL Expenditure Programme – July 2025	Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow christine.thurlow@babergmidsuffolk.gov.uk	Yes	Open
<b>CAB556</b>	Babergh Cabinet 8 Jul 2025  Mid Suffolk Cabinet 8 Jul 2025	Simpler Recycling Update	To provide a progress update on Simpler Recycling changes due to take effect from 2026	Babergh Cabinet Member for Climate Change, Nature Recovery & Biodiversity  Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing	Mark Emms mark.emms@babergmidsuffolk.gov.uk	Yes	Open
<b>CNL214</b>	Babergh Council 22 Jul 2025  Mid Suffolk Council 24 Jul 2025	Capital Investment Fund Company (CIFCO Capital Ltd) Business Trading Report	To approve the Capital Investment Fund (CIFCO Capital Ltd) Business Plan 25/26	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack emily.atack@babergmidsuffolk.gov.uk	No	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>CAB554</b>	Babergh Cabinet 5 Aug 2025  Mid Suffolk Cabinet 5 Aug 2025	General Fund Monitoring 2024/25 Budget forecast Q1	To note the General Fund Monitoring 2024/25 Budget forecast Q1 report	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans melissa.evans@babergmidsuffolk.gov.uk	Yes	Open

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
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CAB555	Babergh Cabinet 5 Aug 2025	HRA Financial Monitoring 2024/25 Budget forecast Q1	To note HRA Financial Monitoring 2024/25 Budget forecast Q1	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans melissa.evans@baberg hmidsuffolk.gov.uk	Yes	Open
	Mid Suffolk Cabinet 5 Aug 2025			Mid Suffolk Cabinet Member for Finance and Resources			
CAB548	Babergh Cabinet 6 Jan 2026	Update from the Sustainable Travel Working Group	To provide an update on the past year of activity/delivery achieved by the BDC Sustainable Travel Working group.	Babergh Cabinet Member for Climate Change, Nature Recovery & Biodiversity		No	Open
<b>STANDARD ITEMS</b>							
	April 2025	Standard Item - Babergh/Mid Suffolk CIL Expenditure Programme	To recommend All Bids where Cabinet need to make the decision and to note Delegated decisions made on Bids (only applicable if a CIL bid is ready to go to Cabinet)	Babergh Cabinet Member for Heritage, Planning & Infrastructure  Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow christine.thurlow@baberg ghmidsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> April 2025 – 1 <sup>st</sup> May 2025	Standard Item - Disposal on Properties under the Right to Buy Scheme	Cabinet to approve the disposal of properties sold under the Right to Buy Legalisation (1985 Housing Act)	Babergh Cabinet Member for Housing and Property,  Mid Suffolk Cabinet Member for Housing and Property	Polly Bearman polly.bearman@baberg hmidsuffolk.gov.uk	Yes	Open

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	BDC/MSDC Officer Decision 1 <sup>st</sup> April 2025 – 1 <sup>st</sup> May 2025	Standard Item - Acquisition of S106 Housing Units	Approval of Acquisition of S106 Housing Units	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Attack  emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> April 2025 – 1 <sup>st</sup> May 2025	Standard Item - Acquisitions of Property for Additional Council Stock	To approve the acquisition of properties for sale on the open market or offered back to the Council for purchase	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Attack  emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> April 2025 – 1 <sup>st</sup> May 2025	Standard Item - Appointment of Contractors	To approve the Appointment of Contractors for delivery of Affordable Housing Programme	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Attack  emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> April 2025 – 1 <sup>st</sup> May 2025	Standard Item - Acquisitions of Land for Additional Council Stock	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Attack  emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> April 2025 – 1 <sup>st</sup> May 2025	Standard Item - Acquisition and Disposal of the Council Owned General Land, Leases and Licenses	To approve the acquisition and disposal of the Council owned general land, Leases, and Licenses.	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Attack  emily.atack@baberghmi dsuffolk.gov.uk	Yes	Open

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	May 2025	Standard Item - Babergh/Mid Suffolk CIL Expenditure Programme	To recommend All Bids where Cabinet need to make the decision and to note Delegated decisions made on Bids (only applicable if a CIL bid is ready to go to Cabinet)	Babergh Cabinet Member for Heritage, Planning & Infrastructure  Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow  christine.thurlow@baberg ghmidsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> May 2025 – 1 <sup>st</sup> June 2025	Standard Item - Disposal on Properties under the Right to Buy Scheme	Cabinet to approve the disposal of properties sold under the Right to Buy Legalisation (1985 Housing Act)	Babergh Cabinet Member for Housing and Property,  Mid Suffolk Cabinet Member for Housing and Property	Polly Bearman  polly.bearman@baberg hmidsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> May 2025 – 1 <sup>st</sup> June 2025	Standard Item - Acquisition of S106 Housing Units	Approval of Acquisition of S106 Housing Units	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack  emily.atack@baberg hmi dsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> May 2025 – 1 <sup>st</sup> June 2025	Standard Item - Acquisitions of Property for Additional Council Stock	To approve the acquisition of properties for sale on the open market or offered back to the Council for purchase	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack  emily.atack@baberg hmi dsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> May 2025 – 1 <sup>st</sup> June 2025	Standard Item - Appointment of Contractors	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack  emily.atack@baberg hmi dsuffolk.gov.uk	Yes	Open

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
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	BDC/MSDC Officer Decision 1 <sup>st</sup> May 2025 – 1 <sup>st</sup> June 2025	Standard Item - Acquisition and Disposal of the Council Owned General Land, Leases and Licenses	To approve the acquisition and disposal of the Council owned general land, Leases, and Licenses.	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Christine Thurlow  christine.thurlow@babergmidsuffolk.gov.uk	Yes	Open
	BDC/MSDC Officer Decision 1 <sup>st</sup> May 2025 – 1 <sup>st</sup> June 2025	Standard Item - Acquisitions of Land for Additional Council Stock	To approve the acquisition of land by the Housing Revenue Account for affordable housing development.	Babergh Cabinet Member for Finance, Assets and Investments,  Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack  emily.atack@babergmidsuffolk.gov.uk	Yes	Open

If you have any queries regarding this Forward Plan, please contact Committee Services Email: [committees@babergmidsuffolk.gov.uk](mailto:committees@babergmidsuffolk.gov.uk)

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer Email: [monitoring.officer@babergmidsuffolk.gov.uk](mailto:monitoring.officer@babergmidsuffolk.gov.uk) Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonja - Chief Executive