

FORTHCOMING DECISIONS LIST

(Key Decisions and other Executive Decisions for the period
1 February 2025 – 30 June 2025)

Published 14th February 2025

This list (Key Decisions and other Executive Decisions) contains details of all of the Key Decisions and other Decisions/Matters taken in private that are planned over the next four months.



It will be updated on a monthly rolling basis, and provides at least 28 clear days' notice of the consideration of any key decisions, and of the taking of any items in private. It is published in accordance with the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

A key decision (as per Part 1, 12.9.1 in the Constitution) is an Executive decision which is likely to:

- (a) Result in the Council spending, or saving a significant amount compared with the Budget for the service or function the decision relates to; or
- (b) Have a "significant" effect on communities living or working in an area made up of two or more wards.

When assessing whether or not a decision is a key decision, Councillors must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved, will generally be considered to be a key decision if:

- (a) The amount spent is £150,000 or more of revenue or capital expenditure;
- (b) Savings of £150,000 or more per annum;
- (c) Where a decision makes a commitment for spending over a period of time, it is the total commitment that must be considered to see if it is a key decision.

A key decision which is considered to have a "significant" effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon:

- (a) The amenity of the community or;
- (b) Quality of service provided by the Council.

Consideration of Decisions

The majority of items will be considered at a meeting to which any member of the public may attend and observe, but may not speak. Any items marked with an asterisk * and categorised as an “Exempt Report” may be taken in private, if the related documentation contains “Exempt” or “Confidential” Information as defined in Schedule 12A of the Local Government Act 1972.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the “exemption and confidentiality” qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in this Plan.

BABERGH DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Deborah Saw	Leader of the Council and Cabinet Member for People and Place	07928 512594	deborah.saw@babergh.gov.uk
Cllr David Busby	Deputy Political Leader of the Council	07855 777147	david.busby@babergh.gov.uk
Cllr John Ward	Deputy Leader of the Council and Cabinet Member for Finance, Assets and Investments	07802 414981	john.ward@babergh.gov.uk
Cllr Jessie Carter	Cabinet Member for Housing	07514 951193	jessie.carter@babergh.gov.uk
Cllr Helen Davies	Cabinet Member for Climate Change, Nature Recovery & Biodiversity	07514 951190	helen.davies@babergh.gov.uk
Cllr Sallie Davies	Cabinet Member for Heritage, Planning and Infrastructure	07928 512598	sallie.davies@babergh.gov.uk
Cllr Derek Davis	Cabinet Member for Sustainable Economy	07548 153784	derek.davies@babergh.gov.uk
Cllr Alistair McCraw	Cabinet Member for Performance and Resilience	07548 154296	alistair.mccraw@babergh.gov.uk
Cllr Laura Smith	Cabinet Member for Thriving Communities	07967 393245	laura.smith@babergh.gov.uk

MID SUFFOLK DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Andy Mellen	Leader of the Council and Cabinet Member for Performance and Resilience	07955 434435	andy.mellen@midsuffolk.gov.uk
Cllr Rachel Eburne	Deputy Leader of the Council and Cabinet Member for Finance and Resources	07768 460108	rachel.eburne@midsuffolk.gov.uk
Cllr Andrew Stringer	Cabinet Member for Heritage, Planning and Infrastructure	07774 199061	andrew.stringer@midsuffolk.gov.uk
Cllr Teresa Davis	Cabinet Member for Thriving Communities	07928 512588	teresa.davis@midsuffolk.gov.uk
Cllr Tim Weller	Cabinet Member for Environment, Culture and Wellbeing	07928 512586	tim.weller@midsuffolk.gov.uk
Cllr Richard Winch	Cabinet Member for Housing and Property	07931 709468	richard.winch@midsuffolk.gov.uk

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

1 February 2025 to 30 June 2025 (Published 14th February 2025)

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
	Officer Key Decision on or after 31st January 2025	Officer Key Decision - Freeport East Business Rates Management	Authority to enter into Legal Agreement with East Suffolk District Council for the purposes of managing business rates receipts from Gateway 14 in line with the Freeport Retained Rates Strategy which was approved in January 2023 by Mid Suffolk Cabinet	Leader of Mid Suffolk District Council	Michelle Gordon michelle.gordon@baberg ghmidsuffolk.gov.uk	Yes	Open
CAB520/ CNL195	Babergh Cabinet 11 Feb 2025	2025/26 General Fund Budget and MTFP	To agree the 2025/26 General Fund Budget and MTFP	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
	Babergh Council 26 Feb 2025						
	Mid Suffolk Cabinet 11 Feb 2025						
	Mid Suffolk Council 27 Feb 2025						

CAB521/ CNL196	Babergh Cabinet 11 Feb 2025						
	Babergh Council 26 Feb 2025	2025/26 HRA budget & HRA 30 Year Business Plan	To approve the 2025/26 HRA budget and HRA 30 Year Business Plan.	Babergh Cabinet Member for Finance, Assets and Investments	Melissa Evans melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
	Mid Suffolk Cabinet 11 Feb 2025			Mid Suffolk Cabinet Member for Finance and Resources			
	Mid Suffolk Council 27 Feb 2025						
CNL211	Babergh Council 26 Feb 2025	Joint Local Development Scheme	To seek approval for adoption of a new Joint Local Development Scheme which provides information on the planning documents the Councils are planning to produce together with an indicative timetable for their preparation.	Babergh Cabinet Member for Heritage, Planning & Infrastructure	Robert Hobbs robert.hobbs@babergh מידsuffolk.gov.uk	No	Open
	Mid Suffolk Council 27 Feb 2025			Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure			
CNL212	Babergh Council 26 Feb 2025	Joint Statement of Community Involvement	To seek approval for consultation on a revised Joint Statement of Community Involvement for planning matters.	Babergh Cabinet Member for Heritage, Planning & Infrastructure	Robert Hobbs robert.hobbs@babergh מידsuffolk.gov.uk	No	Open
	Mid Suffolk Council 27 Feb 2025			Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure			
	Officer Key Decision on or after 27th February 2025	Officer Key Decision - Operator Appointment for the new SHELF Facilities	To approve the process and award of the operator for the new SHELF facilities.	Deputy Chief Executive	Vicky Moseley vicky.mosley@babergh מידsuffolk.gov.uk	Yes	Open

CAB531	Babergh Cabinet 11 Mar 2025 Mid Suffolk Cabinet 11 Mar 2025	Risk Management Strategy and Appetite Statement	To approve the risk strategy and appetite statement	Babergh Cabinet Member for Performance and Resilience Mid Suffolk Cabinet Member for Performance and Resilience	Jo Hobbs jo.hobbs@baberghmidsuffolk.gov.uk	Yes	Open
CAB537	Babergh Cabinet 11 Mar 2025 Mid Suffolk Cabinet 11 Mar 2025	Q3 Performance Report 2024-25	To provide key performance indicators demonstrating the Council's progress against the key themes	Babergh Cabinet Member for Performance and Resilience Mid Suffolk Cabinet Member for Performance and Resilience	Jo Hobbs jo.hobbs@baberghmidsuffolk.gov.uk	No	Open
CAB534	Babergh Cabinet 11 Mar 2025	BDC CIL Expenditure Programme March 2025	To to approve the expenditure on CIL Bids under the CIL Expenditure Programme - March 2025	Babergh Cabinet Member for Heritage, Planning & Infrastructure	Christine Thurlow christine.thurlow@babermidsuffolk.gov.uk	Yes	Open
CAB535	Mid Suffolk Cabinet 11 Mar 2025	MSDC CIL Expenditure Programme March 2025	To approve the expenditure on CIL Bids under the CIL Expenditure Programme - March 2025	Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow christine.thurlow@babermidsuffolk.gov.uk	Yes	Open
	Officer Key Decision on or after 11 th March 2025	Officer Key Decision - Social Housing Decarbonisation Fund Project Wave 3	To approve the appointment of the of a Principal Designer to act as 3 rd party auditor on the retrofit designs	Babergh Cabinet Member for Housing and Property, Mid Suffolk Cabinet Member for Housing and Property	Deborah Fenton deborah.fenton@babermidsuffolk.gov.uk	Yes	Open

CAB540	Babergh Cabinet 11 Mar 2025	Sproughton Local Nature Reserve (LNR)	To approve the 'Island Site' in the middle of the River Gipping at Sproughton be formally designated as a Local Nature Reserve.	Babergh Cabinet Member for Climate Change, Nature Recovery & Biodiversity	Richard Parmee richard.parmee@baberg hmidsuffolk.gov.uk	No	Open
CAB542	Babergh Cabinet 11 Mar 2025 Mid Suffolk Cabinet 11 Mar 2025	General Fund Financial Monitoring 2024/25 Q3 Forecast	To note the General Fund Financial Monitoring 2024/25 Q3 Forecast	Babergh Cabinet Member for Finance, Assets and Investments Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans melissa.evans@baberg hmidsuffolk.gov.uk	Yes	Open
CAB543	Babergh Cabinet 11 Mar 2025 Mid Suffolk Cabinet 11 Mar 2025	Housing Revenue Account (HRA) Financial Monitoring 2024/25 Q3 Forecast	To note the Housing Revenue Account (HRA) Financial Monitoring 2024/25 Q3 Forecast	Babergh Cabinet Member for Finance, Assets and Investments Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans melissa.evans@baberg hmidsuffolk.gov.uk	Yes	Open
CNL205	Babergh Council 20 Mar 2025 Mid Suffolk Council 19 Mar 2025	Pay Policy Statement 2024/25	To approve the 2024/25 Pay Policy Statement		Arthur Charvonia Arthur.Charvonia@babe rghmidsuffolk.gov.uk	No	Open

CNL213	<p>Babergh Council 20 Mar 2025</p> <p>Mid Suffolk Council 19 Mar 2025</p>	<p>Biodiversity and Trees Supplementary Planning Document</p>	<p>To seek approval for the adoption of the Biodiversity and Trees Supplementary Planning Document to support the implementation of planning policies contained with the Babergh and Mid Suffolk Joint Local Plan Part 1 Development Plan Document (November 2023).</p>	<p>Babergh Cabinet Member for Heritage, Planning & Infrastructure</p> <p>Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure</p>	<p>Robert Hobbs</p> <p>robert.hobbs@baberghmidsuffolk.gov.uk</p>	<p>No</p>	<p>Open</p>
	<p>Officer Key Decision on or after 20th March 2025</p>	<p>Officer Key Decision - Social Housing Decarbonisation Fund Project Wave 3 - Appointment of Contractor</p>	<p>To Approve the appointment of the number one ranked Contractor</p>	<p>Babergh Cabinet Member for Housing and Property,</p> <p>Mid Suffolk Cabinet Member for Housing and Property</p>	<p>Richard Spencer</p> <p>richard.spencer@babermidsuffolk.gov.uk</p>	<p>Yes</p>	<p>Open</p>
CAB420	<p>Babergh Cabinet 8 Apr 2025</p> <p>Mid Suffolk Cabinet 8 Apr 2025</p>	<p>Depot Transformation Project</p>	<p>To note an update on the purchase of the new site</p>	<p>Babergh Cabinet Member for Finance, Assets and Investments</p> <p>Mid Suffolk Cabinet Member for Assets and Investments</p>	<p>Emily Atack</p> <p>emily.atack@babermidsuffolk.gov.uk</p>	<p>Yes</p>	<p>Open</p>
CAB538	<p>Babergh Cabinet 8 Apr 2025</p> <p>Mid Suffolk Cabinet 8 Apr 2025</p>	<p>BMSDC Economic Strategy - Action Plan</p>	<p>To seek approval and adoption of the Action Plan for delivery of the BMSDC Economic Strategy</p>	<p>Babergh Cabinet Member for Sustainable Economy</p> <p>Mid Suffolk Cabinet Member for Thriving Communities</p>	<p>Michelle Gordon</p> <p>michelle.gordon@babermidsuffolk.gov.uk</p>	<p>Yes</p>	<p>Open</p>

<p>CNL214</p>	<p>Babergh Council 24 Jun 2025</p> <p>Mid Suffolk Council 26 Jun 2025</p>	<p>Capital Investment Fund Company (CIFCO Capital Ltd) Business Trading Report</p>	<p>To approve the Capital Investment Fund (CIFCO Capital Ltd) Business Plan 25/26</p>	<p>Babergh Cabinet Member for Finance, Assets and Investments</p> <p>Mid Suffolk Cabinet Member for Finance and Resources</p>	<p>Emily Atack</p> <p>emily.atack@baberghmid dsuffolk.gov.uk</p>	<p>No</p>	<p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
<p>CAB541</p>	<p>Mid Suffolk Cabinet 10 Jun 2025</p>	<p>SHELF Programme - Pavilion at Chilton Field, Stowmarket</p>	<p>To approve a preferred development option, if any, including funding</p>	<p>Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing,</p> <p>Mid Suffolk Cabinet Member for Housing and Property</p>	<p>Lee Carvell</p> <p>lee.carvell@baberghmid suffolk.gov.uk</p>	<p>Yes</p>	<p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>

If you have any queries regarding this Forward Plan, please contact Committee Services Email: committees@baberghmidsuffolk.gov.uk

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer Email: monitoring.officer@baberghmidsuffolk.gov.uk Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonia - Chief Executive