

BMSDC Grants – Communities Scoring Matrix – Mid Suffolk Sports Infrastructure Fund Expressions of Interest



SECTION 1 – For completion by Grants Officer

Grants Officer	
Project Description	
Applicant	
Parish	
Postcode (PROJECT)	
Project/costs covered	
Amount requested	£
Estimated overall project cost	£
Estimated funding gap	£
Number of direct beneficiaries stated	
Cost per beneficiary (n/a for pre-project costs)	£
Is the cost per beneficiary a realistic estimate?	Yes/No
Is the organisation eligible for funding	Yes/ No
If required, does the project have planning permission?	Yes/No
Security of tenure (3)	
Would funding request include pre-project elements?	
Is the project included in any community planning documentation such as Neighbourhood Plan or PIIP?	Yes/No
Required documents provided?	

Is it an eligible project?	
<ul style="list-style-type: none"> • Supports the development of community sporting facilities in rural Mid Suffolk • Organisations can apply for between £20,000 and £250,000 	
Yes	
No	
Online presence/booking system correlates with the application	Yes/No (detail)

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Is the project likely to be eligible for District CIL	Yes/No
Does the application indicate they will be applying for District CIL	Yes/No
Have you had any conversations with internal service areas in the Council	Yes/No

SECTION 2 – For completion by all Officers

A – Organisation (2)	
It is unclear how many members or users the organisation or facility in question has, how the community accesses the facility and costs.	0
Number of users/members is provided alongside how the community accesses the facility or Club and costs of usage/membership.	4
Number of users/members is provided alongside how the community accesses the facility or Club and costs of usage/membership. Community involvement is positively encouraged.	8

B – Project – how well is the project designed/planned? (4)	
A project is described with no or little detail. Significant questions are unanswered about how the project will achieve its aims and support the needs of the community.	0
A cohesive project has been detailed with some questions remaining unanswered about how it will be delivered or achieve its aims.	4
A cohesive project has been detailed which clearly explains how it intends to meet its aims. The applicant makes clear how the project will meet its aims and how it will be delivered.	8

C – Sporting Need – Has an area of need been identified? (5)	
The area is not in need of identified sports provision or falls outside areas of eligibility (Stowmarket)	0
The geographic area is lacking the sport provision or physical facilities included in the application.	3
The area is a priority area identified with gaps in sports provision	6

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D – Community Need (5)	
None/limited community need is articulated or addressed.	0
A clearly understood community need has been identified, articulated and addressed.	4
A clearly understood community need has been articulated, addressed, and evidenced through surveys, consultation or feedback provided.	8

E – Project Beneficiaries (6 and 7)	
No/Limited details of what benefits the project will deliver to their community are detailed.	0
The applicant has provided a description of what benefits the project will deliver to their community, and the number of beneficiaries.	4
The applicant has provided a comprehensive and detailed description of what benefits the project will deliver to their community as well as a detailed breakdown of evidenced beneficiaries/service users.	8

F – Costs (9)	
An estimated cost is not provided and estimated costs are not broken down in sufficient detail.	0
An indicative overall project cost is provided with costs broken down in limited detail.	2
An indicative overall project cost is provided and evidenced, with costs broken down in detail and quotes	4

G – Sport (8)	
The proposed project will not increase the range/breadth of physical and sporting activities available for community use in Mid Suffolk.	
The proposed project will increase the range/breadth of physical and sporting activities available for community use in Mid Suffolk to a limited degree.	
The proposed project will demonstrably increase the range/breadth of physical and sporting activities available for community use in Mid Suffolk	

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OFFICER ONE					
Officer Name					
A		D		G (RAG)	
B		E			
C		F			
TOTAL SCORE (out of 42)					
Has the application scored above 50%? (21)					
Detail your previous engagement with the organisation and/or Project					
Detail your engagement with external partners (Suffolk FA)					
Officer comments and recommendation based on all of the information on this form.					

OFFICER TWO					
Officer Name					
A		D		G (RAG)	
B		E			
C		F			
TOTAL SCORE (out of 42)					
Has the application scored above 50%? (21)					
Detail your previous engagement with the organisation and/or Project					
Detail your engagement with external partners (Suffolk FA)					
Officer comments and recommendation based on all of the information on this form.					

OFFICER THREE					
Officer Name					
A		D		G (RAG)	
B		E			
C		F			
TOTAL SCORE (out of 42)					
Has the application scored above 50%? (21)					
Detail your previous engagement with the organisation and/or Project					

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Detail your engagement with external partners (Suffolk FA)	
Officer comments and recommendation based on all of the information on this form.	

OFFICER FOUR					
Officer Name					
A		D		G (RAG)	
B		E			
C		F			
TOTAL SCORE (out of 42)					
Has the application scored above 50%? (21)					
Detail your previous engagement with the organisation and/or Project					
Detail your engagement with external partners (Suffolk FA)					
Officer comments and recommendation based on all of the information on this form.					

OFFICER FIVE					
Officer Name					
A		D		G (RAG)	
B		E			
C		F			
TOTAL SCORE (out of 42)					
Has the application scored above 50%? (21)					
Detail your previous engagement with the organisation and/or Project					
Detail your engagement with external partners (Suffolk FA)					
Officer comments and recommendation based on all of the information on this form.					

Aggregate Scores			
Officer 1		Officer 4	
Officer 2		Officer 5	
Officer 3		AGGREGATE	