

Scoring Matrix – Community Nature Recovery Grant



SECTION 1 – For completion by Grants Officer

Grants Officer	
Project Description	
Applicant	
Parish	
Postcode (PROJECT)	
Project/costs covered	
Amount requested	
Estimated overall project cost	
Estimated funding gap	
Number of direct beneficiaries stated	
Cost per beneficiary (n/a for pre-project costs)	
Is the cost per beneficiary a realistic estimate?	
Is the organisation eligible for funding	
If required, does the project have planning permission or any other permissions required such as from EA?	
Security of tenure provided? (3)	
Would funding request include pre-project elements?	
Is the project included in any community planning documentation such as Neighbourhood Plan or PIIP?	
Required documents provided (e.g. Accounts/Quotes)?	

Is it an eligible project?	
<ul style="list-style-type: none"> • Applicants can only make one application to the Community Nature Recovery Grant per group of beneficiaries they support and cannot apply to Capital Grants for the same project or activity. • New project activities are not required. • Organisations can apply once for funding between £2,000 and £50,000 per project per financial year. 	
Yes	
No	
Online presence correlates with the application	

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Is the project likely to be eligible for District CIL	
Does the application indicate they will be applying for District CIL	
Have you had any conversations with internal service areas in the Council	

SECTION 2 – For completion by all Officers

B – Project (7)	
A project is not clearly outlined.	0
A project is described but not in detail.	2
A clear and cohesive project has been detailed.	4

C – Need Identified (8)	
No clear or limited need articulated or addressed.	0
Some need has been articulated or addressed, anecdotally.	2
A clearly understood need has been identified, articulated and addressed.	4
A clearly understood need has been articulated, addressed, and evidenced through surveys, consultation or feedback provided.	6

D – Project Beneficiaries (9)	
The applicant has provided no or limited details of what benefits the project will deliver to their community.	0
The applicant has provided a description of what benefits the project will deliver to their community, and the number of beneficiaries.	3
The applicant has provided a detailed description of what benefits the project will deliver to their community, and the number of beneficiaries.	6
The applicant has provided a comprehensive and detailed description of what benefits the project will deliver to their community as well as a detailed breakdown of beneficiaries/service users.	9

E – Biodiversity Action Plan (10)	
The applicant does not select which Biodiversity Action Plan priority species and habitats their project will support.	0
The applicant selects which Biodiversity Action Plan priority species and habitats their project will support.	3

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The applicant selects which Biodiversity Action Plan priority species and habitats their project will support, and it is clearly evidenced within and throughout the application.	6
The applicant has provided a comprehensive and detailed description of what priority species and habitats within the Biodiversity Action Plan the project will support as well as a detailed breakdown of broader environmental benefits/outcomes.	9

F – Local Nature Recovery Strategy (11)	
The applicant does not identify any Local Nature Recovery Strategy aims and ambitions their project aligns to.	0
The applicant selects which Local Nature Recovery Strategy aims and ambitions their project aligns to.	2
The applicant selects which Local Nature Recovery Strategy aims and ambitions their project aligns to, and it is clearly evidenced within and throughout the application.	4
The applicant has provided a comprehensive and detailed description of what habitat, species or area within the Local Nature Recovery Strategy the project will address as well as a detailed breakdown of broader environmental benefits/outcomes.	6

G – LNRS Mapping (11.1)	
The project does not take place within an area of Mid Suffolk considered to be an ACB or APIB	0
The project does take place within an area of Mid Suffolk considered to be an ACB or APIB	2
The project does take place within an area of Mid Suffolk considered to be an ACB or APIB, and clearly takes into consideration the recommendations therein	4

H – Outcomes and Indicators (12)	
None or limited outcomes and indicators provided, or it is unclear how the outcomes identified will provide benefit.	0
Outcomes are identified with alignment to political priorities and project activities. Indicators are not specific enough to be measurable.	2
Outcomes and indicators are well written with alignment to political priorities and project activities, they are specific enough to be observable and measurable and capable of being assessed. They are broad enough so as not to limit flexibility in achieving them and they are realistic given available time and resources.	4

I – Costs (13)	
It is unclear how the funding will be used and no breakdown of costs have been provided.	0

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Total figures and costs have been provided, but no breakdown and copies to evidence breakdown are not included.	2
Total figures and costs have been provided with a detailed breakdown of costs. Copies of quotations have been provided where appropriate.	4

J – Funding Package (14)	
It is unclear how the project will be funded.	0
The funding package identifies a shortfall with no clear plan on how this will be addressed.	2
The full funding package is detailed; this may include decisions pending for other funding applications.	4

OFFICER ONE					
Officer Name					
B		E		H	
C		F		I	
D		G		J	
TOTAL SCORE (out of 46)					
Has the application scored above 50%? (23)					
Detail your previous engagement with the organisation and/or Project					
Detail your engagement with external partners (Environment Agency, etc.)					
Officer comments and recommendation based on all of the information on this form.					

OFFICER TWO					
Officer Name					
B		E		H	
C		F		I	
D		G		J	
TOTAL SCORE (out of 46)					
Has the application scored above 50%? (23)					
Detail your previous engagement with the organisation and/or Project					

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Detail your engagement with external partners (Environment Agency, etc.)	
Officer comments and recommendation based on all of the information on this form.	

OFFICER THREE				
Officer Name				
B		E		H
C		F		I
D		G		J
TOTAL SCORE (out of 46)				
Has the application scored above 50%? (23)				
Detail your previous engagement with the organisation and/or Project				
Detail your engagement with external partners (Environment Agency, etc.)				
Officer comments and recommendation based on all of the information on this form.				

OFFICER FOUR				
Officer Name				
B		E		H
C		F		I
D		G		J
TOTAL SCORE (out of 46)				
Has the application scored above 50%? (23)				
Detail your previous engagement with the organisation and/or Project				
Detail your engagement with external partners (Environment Agency, etc.)				
Officer comments and recommendation based on all of the information on this form.				