

BMSDC Grants – Communities Scoring Matrix – Progress Power Community Benefit Fund



Type of Project	
Applicant	
District	
Parish	
Postcode (group, not contact)	
Officer Assessing	
Project/costs covered	
Amount requested	£
Level of surplus achieved in previous financial year	£
Level of unrestricted reserves (request if not included)	£
Is the organisation eligible for funding	Yes/No
If required, does the project have planning permission?	Yes/No
Three key policies are in place	Yes/No (<i>conditional offer if No</i>)

A – Is it an eligible project?	
<ul style="list-style-type: none"> Applicants can only make one application to the Progress Power Community Benefit Fund per group of beneficiaries they support (multi-year funding can be awarded). New project activities are not required. Organisations can apply once for up to £10,000 (<i>for multi-year, £30,000 can be awarded over 3 yrs</i>) 	
Yes	
No	
Is the project Capital or Revenue?	

B – Project (7)	
A project is not clearly outlined.	0
A project is described but not in detail.	2
A clear and cohesive project has been detailed.	4

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C – Community Need Identified (9)	
No clear or limited need articulated or addressed.	0
Some need has been articulated or addressed, anecdotally.	3
A clearly understood need has been identified, articulated and addressed.	6
A clearly understood need has been articulated, addressed, and evidenced through surveys, consultation or feedback provided.	9

D – Project Beneficiaries and Community Benefit (10)	
The applicant has provided no or limited details of what benefits the project will deliver to their community.	0
The applicant has provided a description of what benefits the project will deliver to their community, and the number of beneficiaries.	3
The applicant has provided a detailed description of what benefits the project will deliver to their community, and the number of beneficiaries.	6
The applicant has provided a comprehensive and detailed description of what benefits the project will deliver to their community as well as a detailed breakdown of beneficiaries/service users.	9

E – Priorities (12)	
The applicant does not reference how the application meets the Fund's priorities.	0
The applicant provides limited details of how the application meets the Fund's priorities.	2
The application clearly and comprehensively meets the Fund's priorities.	4

F – Outcomes and Indicators (13)	
None or limited outcomes and indicators provided, or it is unclear how the outcomes identified will provide benefit.	0
Outcomes are identified with alignment to political priorities and project activities. Indicators are not specific enough to be measurable.	2
Outcomes and indicators are well written with alignment to political priorities and project activities, they are specific enough to be observable and measurable and	4

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capable of being assessed. They are broad enough so as not to limit flexibility in achieving them and they are realistic given available time and resources.	
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G – Financial (15)	
It is unclear how the funding will be used and no breakdown of costs have been provided.	0
Total figures and costs have been provided, but no breakdown.	2
Total figures and costs have been provided with a breakdown of costs.	4
Total figures and costs have been provided with a breakdown of costs, and it is clear how they have been calculated	6

H – Funding Package (16)	
It is unclear how the project will be funded.	0
A funding package has been detailed but not fully secured.	2
The funding package has been detailed and is fully secured (if funding other than Progress Power Community Benefit Fund is required/sought).	4

J – Additional Documentation (20)	
Have accounts been provided?	
If applicable, have quotes been provided?	
Have any additional required documents been provided?	
Officer Comments:	

K - Quotes (Capital Only) (19.3)	
How many quotes have been sourced?	
If not two, what is the reasoning?	
Officer Comments:	

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L – Timeline (14)	
Stated project start date:	
Is this target evidenced and achievable (YES or NO)	
Officer Comments:	

TOTAL SCORE (out of 40)	
Has the application scored above 50%?	
Conclusion and Officer Comments (inc. reserves)	